

**GOVERNMENT OF MEGHALAYA  
OFFICE OF THE CHIEF ENGINEER PHE  
CUM MISSION DIRECTOR, JAL JEEVAN MISSION (JJM)  
LOWER LACHUMIERE, SHILLONG-793001.**

No.MD/JJM/ SPMU-01/2020-21/44

Dated Shillong: the 26<sup>th</sup> August 2020

**ADVERTISEMENT**


Applications are invited from candidates who are citizens of India for appointment to the under mentioned post under SPMU-JJM on contract basis, initially for a period of 1 (one) year.

Sl. no	Name of Post	No.of Post	Age	Qualification	Monthly Remuneration
1	2	3	4	5	6
1	Coordinator for IT Services & GIS	1	Between 25 -40 yrs as on 01.08.2020	<ul style="list-style-type: none"> <li>• Degree in BCA/BSc. Computer Science or IT/ MCA from recognized University/ Institution.</li> <li>• Minimum of 2 years of experience in Data entry and MIS Management.</li> <li>• Experience in establishing frameworks/ systems for MIS/ monitoring and evaluating projects or programmes, preferably in the rural space;</li> <li>• Experience of working in Government programmes.</li> <li>• Exceptional degree of integrity, judgment and tact in handling the most sensitive, diverse and confidential material;</li> <li>• Strong communication skills in English, Hindi and Local Language</li> <li>• Should have knowledge of GIS softwares and other relevant software.</li> </ul>	₹.25,000.00

Interested candidates are to submit the application duly filled in prescribed form to the office of the undersigned by 10:00 AM sharp on or before 15<sup>th</sup> September 2020. The application form maybe downloaded from <http://megphed.gov.in> (attached with original and photocopies of certificates and testimonials alongwith recent passport size photograph).

The original documents should be produced during the interview for verifications by the shortlisted candidates

No. TA/DA will be paid.

  
 (K.D. Talukdar)  
**Chief Engineer PHE, Meghalaya  
Cum Mission Director, JJM  
Meghalaya, Shillong**

Memo.No.MD/JJM/ SPMU-01/2020/44(A)

Dated Shillong: the 26<sup>th</sup> August 2020

Copy to:

1. The Under Secretary to the Government of Meghalaya, Public Health Engineering Department for favour of information
2. The DIPR Shillong for information with a request to kindly publish the caption in one issue of one English and one vernacular newspaper and to kindly upload in the Government website.
3. ✓ The State Informatics Officer, NIC Building Meghalaya, Shillong for favour of information with a request to publish in the website of the PHED.
4. Office Notice Board

*K.D. Talukdar*  
26/8/2020

(K.D./Talukdar)

**Chief Engineer PHE, Meghalaya  
Cum Mission Director, JJM  
Meghalaya, Shillong**

**GOVERNMENT OF MEGHALAYA  
OFFICE OF THE CHIEF ENGINEER, PHE  
CUM MISSION DIRECTOR JJM  
MEGHALAYA:::SHILLONG**

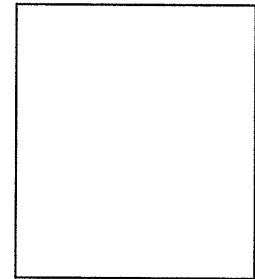
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**PRESCRIBED APPLICATION FORM**

To

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1. Advertisement NO & Date : \_\_\_\_\_

2. Name of the Post being applied for : \_\_\_\_\_

**3. Personal Detail:**

a. Full Name in Capital letter : \_\_\_\_\_

b. Date of Birth (DD/MM/YY) : \_\_\_\_\_

c. Gender (male /Female) : \_\_\_\_\_

d. Marital Status : \_\_\_\_\_

e. Place of Birth : \_\_\_\_\_

f. Father's/Mother's and Husband's : \_\_\_\_\_

name (in case of married female)

g. Height : \_\_\_\_\_ Colour of eyes: \_\_\_\_\_

h. Visible distinguishing Marks (If any): \_\_\_\_\_

i. Permanent Address in Full : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

j. Address for Communication : \_\_\_\_\_

\_\_\_\_\_

k. Are you a Citizen of India? If so, how (copy of Citizenship certificate should be enclosed where necessary): \_\_\_\_\_

l. Are you a member of SC/ST? Answer 'Yes' or 'No', if 'Yes', give particular supported by a certificate (Copy to be enclosed): \_\_\_\_\_

**4. Pre-requisite qualifications for the post (The Column below are to be filled up starting from the highest degree obtained):**

Examination Passed	Duration of the course		Name of the College/University	Grade/Division	% of marks obtained
	From	To			

**5. Any other qualification (column below are to be filled up eg. diploma course, training attended, computer course, etc):**

Name of the Course/Training	Name of the institution	Duration of the course		Grade/Division
		From	To	

**6. Employment Record (starting from the current employment):**

Name of the employer/Organisation	Duration/Period of Employment		Designation	Nature of Work
	From	To		

**7. Language Proficiency:**

- a) Read :
- b) Write :
- c) Speak :

**8. Contact details:**

- a) E-mail ID :
- b) Mobile Number :
- c) Telephone Number :

9. All supporting documents should be enclosed for **Sl.No 3,4,5 &6**

**Declaration:**

I hereby declare that the information furnished above is true to the best of my knowledge. I understand that if any information is found to be false/ misleading, i may be liable to be disqualified from the recruitment process.

**Dated :**

**Place :**

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**(Signature of the Candidate)**